

#### YEARLY STATUS REPORT - 2022-2023

#### Part A

#### **Data of the Institution**

1. Name of the Institution Shaheed Major Harminderpal Singh

(Shaurya Chakra) Government College, Phase- VI, SAS Nagar,

Mohali

• Name of the Head of the institution Ms. Harjeet Gujral

• Designation Principal

• Does the institution function from its own Yes

campus?

• Phone no./Alternate phone no. 01722225164

• Mobile no 9501806666

• Registered e-mail principal.gcmohali@gmail.com

• Alternate e-mail principal.gcmohali@gmail.com

• Address Phase VI, Sahibzada Ajit Singh

Nagar, Mohali, Punjab, 160056

• City/Town Sahibzada Ajit Singh Nagar

• State/UT Punjab

• Pin Code 160056

2.Institutional status

• Affiliated /Constituent Affiliated

• Type of Institution Co-education

• Location Urban

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• Financial Status

UGC 2f and 12(B)

• Name of the Affiliating University

Punjabi University Patiala

• Name of the IQAC Coordinator

Nishtha Tripathi

• Phone No.

9779024357

• Alternate phone No.

9779024357

• Mobile

9779024357

• IQAC e-mail address

iqacgcm2023@gmail.com

• Alternate Email address

principal.gcmohali@gmail.com

https://smhsgcmohali.in/AQAR

3. Website address (Web link of the AQAR (Previous Academic Year)

Yes

4. Whether Academic Calendar prepared

during the year?

• if yes, whether it is uploaded in the Institutional website Web link:

https://smhsgcmohali.in/downloads
/AcademicCalendar/AcademicCalendar-2022-23.pdf

#### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	78.35	2004	16/02/2004	16/02/2009
Cycle 2	B++	2.79	2016	16/09/2016	15/09/2021

#### 6.Date of Establishment of IQAC

15/07/2002

## 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

#### 8. Whether composition of IQAC as per latest Yes

**NAAC** guidelines

Upload latest notification of formation of IOAC

View File

#### 9.No. of IQAC meetings held during the year 11

- Were the minutes of IQAC meeting(s) and yes compliance to the decisions have been uploaded on the institutional website?
- If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

• If yes, mention the amount

Rs.35700

#### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. To promote Learner centric education for students. Critical thinking, active learning, problem solving methods for teaching were stressed. 2. Purchase of new equipment, ICT tools for better curriculum delivery. Upgradation of laboratories, sports grounds, hostels and library. 3. To promote employability of students placements cell initiatives to create awareness about career opportunity. Entrepreneurship through start up guidance cell. 4. To initiate activities under the banner of G20 presidency. Efforts to create awareness about the theme "one earth, one family, one future". Students to work for climate change and sustainable developments. India's cultural heritage to be spread by students. 5. Enrollment for girls hostel started. Rent free accommodation for SC\ST students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To enhance the effectiveness of the Teaching Learning Process through ICT implementation.	Delivery of curriculum was improved with the active use of Smart and ICT enabled Classrooms
Creation of Theatre and Music Club in the college to engage students for spreading awareness on social issues through music and dramas.	The theatre club organized a skit- martyrdom day of Shaheed Bhagat Singh and Shaheed Major Harminder pal Singh, National voter day. Music recital were also performed on important occasion- republic day, national voters day, Martyrdom day etc.
Creation of Rain Water Harvesting System in the college.	To conserve water and promote sustainable practices
To enroll students in Farmer Club and Bio tech Club	Students volunteer practiced sustainable agriculture practices in the college campus. the biotech club and farmers club also cultivated mushrooms and bioenzymes
To enroll first time voters	Students 18 years and above were enrolled in the electoral rolls to participate in the election process.

## 13. Whether the AQAR was placed before statutory body?

Yes

• Name of the statutory body

Name	Date of meeting(s)
IQAC	01/06/2023

#### 14. Whether institutional data submitted to AISHE

Part A		
Data of the	Institution	
1.Name of the Institution	Shaheed Major Harminderpal Singh (Shaurya Chakra) Government College, Phase- VI, SAS Nagar, Mohali	
Name of the Head of the institution	Ms. Harjeet Gujral	
• Designation	Principal	
Does the institution function from its own campus?	Yes	
Phone no./Alternate phone no.	01722225164	
Mobile no	9501806666	
Registered e-mail	principal.gcmohali@gmail.com	
Alternate e-mail	principal.gcmohali@gmail.com	
• Address	Phase VI, Sahibzada Ajit Singh Nagar, Mohali, Punjab, 160056	
• City/Town	Sahibzada Ajit Singh Nagar	
• State/UT	Punjab	
• Pin Code	160056	
2.Institutional status		
Affiliated /Constituent	Affiliated	
Type of Institution	Co-education	
• Location	Urban	
Financial Status	UGC 2f and 12(B)	
Name of the Affiliating University	Punjabi University Patiala	

Name of the IQAC Coordinator	Nishtha Tripathi
• Phone No.	9779024357
Alternate phone No.	9779024357
• Mobile	9779024357
IQAC e-mail address	iqacgcm2023@gmail.com
Alternate Email address	principal.gcmohali@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://smhsgcmohali.in/AOAR
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://smhsgcmohali.in/download s/AcademicCalendar/Academic- Calendar-2022-23.pdf

#### **5.**Accreditation Details

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Institutional/Dep artment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	11
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• If yes, mention the amount	Rs.35700

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13.Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	
	T

Name	Date of meeting(s)
IQAC	01/06/2023

#### 14. Whether institutional data submitted to AISHE

Year		Date of Submission
	2023	26/04/2023

#### 15. Multidisciplinary / interdisciplinary

The New Education Policy, 2020 envisions structural changes while introducing a holistic and multidisciplinary curriculum that has the potential to transform both the learning environment and the learning process for students in the higher education institutions. It aims to promote holistic academic growth among students by allowing them to choose from a variety of subjects and programmes offered by the higher education institution. Shaheed Major Harminderpal Singh (Shaurya Chakra) Government College, Sahibzada Ajit Singh Nagar (Mohali) is a affiliated college that is affiliated with Punjabi University, Patiala. It must adhere to a road map or set of guidelines developed and provided by the State Government. The College will adopt the guidelines or provisions developed by the University with regard to curriculum for implementing the multidisciplinary/interdisciplinary structure of the New Education Policy. At its level, the College promotes interdisciplinary activities by hosting special lectures, quizzes, science fairs, and other events on topics that cross disciplines.

#### 16.Academic bank of credits (ABC):

The introduction of the concept of Academic Bank of Credit (ABC) is one of the novel provisions of the new National Education Policy 2020 (NEP 2020). ABC will be helpful to the students who are enrolled in undergraduate and postgraduate degree programmes by providing multiple entry and exit points with regard to various academic programmes. The ABC enables students to earn and secure credits from registered Higher Education Institutions as well as from schemes such as SWAYAM, NPTEL, and other upcoming Massive Open Online Courses. Shaheed Major Harminderpal Singh (Shaurya Chakra) Government College, Sahibzada Ajit Singh Nagar (Mohali) is an affiliated college to Punjabi University Patiala, which is a state university; as such, it adheres to the curriculum and structure established by the affiliating university. The institution will adhere to the guidelines of the affiliated university and the state's Higher Education Department. The College will follow the roadmap prepared by the University or the Education Department to implement the ABC. At the College level, programmes have been initiated by several Departments such as Fine Arts and Home Science in which students

are assigned credits/weightages in internal assessment on behalf of their work in various projects.

#### 17.Skill development:

The College offers various skill oriented diploma/certificate courses that are directly linked with development of life skills and entrepreneurship.

- Certificate course (Pharmaceutical Chemistry)
- 2) Diploma Course- (Pharmaceutical Chemistry)
- 3) Advance Diploma Course- (Pharmaceutical Chemistry)
- 4) Certificate course (Instrumentation)
- 5) Diploma Course- (Instrumentation)
- 6) Advance Diploma Course- (Instrumentation)
- 7) Certificate/Diploma in Creative Writing and Content Development
- 8) Certificate/Diploma in Embroidery
- 9) Certificate/Diploma in Entrepreneurship, Creativity and Innovation in Business

## 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college strives to incorporate elements of Indian Knowledge System in the pedagogical approaches. The faculty ensures that the knowledge of subject matter is imparted through mother tongue. While teaching, the faculty across the departments makes sure to impart the historical context, philosophy, and scientific temperament associated with various scientific discoveries and inventions. Further, the ancient Indian ideas, notions, and beliefs are also taught during special lectures and celebration of festivals and life and works on famous Indian Personalities. The programmes conducted under Ek Bharat Shreshtha Bharat scheme also promoted mutual understanding of different cultures and ideas. Various activities are held throughout the year by the Fine Arts and Home Science departments to instill the knowledge of India's rich and diverse culture in the students. The choice of medium of examinations also ensures that students are free to

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develop language of their choice.

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The entire curriculum and teaching learning process of the college is focused towards preparing students for future job prospects. Many departments, for instance Home Science, Fine Arts, Hospitality, Information & Technology, etc. focuses on developing skills related to specific fields, directly linking the learning process with the outcomes. Students in the Home Science department are taught sewing, cooking, art, and craft so that they can become self-sufficient and earn a living. The college's Hospitality department polishes students' culinary and hospitality skills, allowing them to work as receptionists, serving staff, managers, and Chefs in various restaurants and hotels. The IT department prepares students for a variety of technical positions. The college also hosts a job fair where several multinational corporations participate and select students from across the courses. Students are also taught qualities such as confidence, impressive speaking skills, teamwork, honesty, and effective time management, which are useful in all aspects of life. They are given time bound assignments and group projects that help shape their overall personality.

#### **20.Distance education/online education:**

The College does not provide distant education. However, during the COVID-19 pandemic, the online teaching method was adopted using platforms such as Zoom, Google-Meet, Webex and others. All the faculty members received training on how to effectively implement online teaching. The schedule of online classes was provided to the students, and all professors faithfully adhered to it. The students were told to keep their videos on, and their attendance was only recorded after they confirmed their online presence. There were Whatsapp and Telegram groups formed for various subjects and batches where all necessary information was shared. During the online sessions, many faculty members recorded their lectures so that students could refer to them later. To assess the students' progress, online assignments and quizzes were administered. Additionally, various national and international holidays were observed online, ensuring that all students participated.

#### **Extended Profile**

#### 1.Programme

1.1		25
Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template		<u>View File</u>
2.Student		
2.1		2362
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format		View File
2.2		483
Number of seats earmarked for reserved category State Govt. rule during the year	as per GOI/	
File Description	Documents	
Data Template		<u>View File</u>
2.3		798
Number of outgoing/ final year students during th	e year	
File Description	Documents	
Data Template		View File
3.Academic		
3.1		63
Number of full time teachers during the year		
File Description	Documents	
Data Template		View File
3.2		67

File Description	Documents	
Data Template		View File
4.Institution		
4.1		53
Total number of Classrooms and Seminar halls		
4.2		1,13,47,865
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		76
Total number of computers on campus for academic purposes		

#### Part B

#### **CURRICULAR ASPECTS**

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The primary goal of Shaheed Major Harminderpal Singh (Shaurya Chakra) Government College Sahibzada Ajit Singh Nagar Mohali is to provide good education to all the students enrolled. The college is affiliated to Punjabi University Patiala and strictly adheres to the syllabus of the University. The IQAC formulates the Academic Calendar much in advance so that there is sufficient time for the students and teachers to plan all activities well in advance. Blended learning, classroom sessions, workshops, seminars, assignments and lab work are stressed upon.

The curriculum is designed in such a way that the students gets his/her professional proficiency in the subject through teaching and training. Many initiatives are taken to hone the professional skills of the students. Lesson-plans are prepared by the teachers. Weekly tests are conducted by the teachers. Assignments are given and evaluated. Assessment is based on the performance of the students in various tests. Mid-semester tests are also taken.

Each department has it's own departmental calendar depicting quiz, seminar, debates, declamations and lectures are organized. Post assessment faculty members provide notes and other relevant

material pertaining to syllabus according to the caliber of the student. Teachers try to give individual attention to the students.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	NIL

## 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As the college is affiliated to Punjabi University Patiala, it follows the Academic Calendar prepared by the University, It clearly delineates a schedule for teaching, semester break, examinations and vacations. Academic calendar is also prepared department wise to ensure smooth and efficient functioning of teaching and extra-curricular activities. The college academic calendar and university academic calendar are placed on the college website for transparency.

For the purpose of conducting continuous internal evaluation, teachers prepare their schedule of teaching, class tests, assignments within their allotted time table. Tutorial slots are also kept. Seminars are conducted and classes in spoken English are organized. Students are encouraged to actively participate in N.S.S, N.C.C, Yoga Day, Republic Day, Independence Day.

As per academic calendar, the institution participated in the youth festival, organized by the affiliated university. Institution also participated in some activities organized by the state government. For undergraduate courses, the college conducts assessment of students in four components- theory, assignments, internal assessment and practical. The pattern and the marks distribution of all the components is as per university format. The students are given enough time before the examination to prepare and practice their concepts.

The academic calendar is followed and implemented by all departments.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://smhsgcmohali.in/downloads/Academic Calendar/Academic-Calendar-2022-23.pdf

# 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

#### A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

#### 1.2 - Academic Flexibility

## 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

06

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

## 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

350

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As per the prescribed syllabus students of all branches undertake a test in the subject of environmental science and learn how to deal with pollution and alternate energy sources. Solar Panels etc. Rain-Water Harvesting is also done to conserve water and raise the water level vermicomposting is also done by science students. Plantation drive and plastic free campus is encouraged.

Institution integrates crosscutting issues relevant to professional ethics (Gender Human Values Environment and Sustainability into the curriculum.

The college undergoes various activities through N.S.S , N.C.C , Red-Ribbon Club and other societies to sensitize students on relevant topics pertaining to moral values.

In tutorial Groups students are made aware to say 'No to Drugs'.

Competitions are held in through which Gender related, issues are highlighted.

Problems related to Girls are tackled by Home -Science and Psychology Department. Women's Day is celebrated in the college. Festival of Teej gives the chance to girls to actively participate. Martial Arts (Judo) is also taught to make girls bold and confident so that they can pursue their goals without any fear. Professional ethics is promoted by conducting special lectures.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<u>View File</u>
MoU's with relevant organizations for these courses, if any	<u>View File</u>
Institutional Data in Prescribed Format	<u>View File</u>

#### 1.3.3 - Number of students undertaking project work/field work/ internships

511

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

#### 1.4 - Feedback System

# 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://smhsgcmohali.in/downloads/SurveyRe ports/StudentSatisfactionSurvey//Student%2 OSatisfaction%20Survey%202022-23.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	<u>View File</u>

## **1.4.2 - Feedback process of the Institution** may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://smhsgcmohali.in/downloads/SurveyRe ports/StudentSatisfactionSurvey//Student%2 OSatisfaction%20Survey%202022-23.pdf

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of students admitted during the year

#### 1141

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

483

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

## 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The mechanism of assessing learning levels of students in various programmes is continuous internal evaluation. On the basis of evaluation ,faculty members identify students who need special attention and coaching. In science department remedial classes for slow learners are held regularly. Students may bring their doubts to the teacher during practical class period and individual attention is given to students for clarifying doubts and other technical assignments. Advanced learners are also coached by providing extra learning materials and links for e content available. Many slow learners face difficulty in learning English language as they come from vernacular medium of study, special coaching is given to them to improve spoken English. In humanities and commerce remedial classes are given.

Home science, fine arts, music, Hindi, Punjabi, sports department give extra training to advance learners to improve performance. Skill development programmes are organised and the talents ofstudents are honed.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	<u>View File</u>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2431	65

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To meet the learning needs of students centric teaching pedagogies have been adopted in our college for all programmes. Class rooms equipped with ICT are used. Intractive mode of learning and learning practices like lectures, practical, tutorials. Individual ang group presentations assignments and seminars, survey and fieldwork projects. Educational tours, community learning and workshops are conducted. Expert lectures to provide up to date knowledge to students are conducted. Personality development progarmmes and national level programmes for value added teaching to make students good citizens of the country. Laboratories are regularly updated with the purchase of the latest equipment to provide experimental setup to the students to improve practical learning of theoretical concepts. Student's assignments and projects are done in laboratories for experimental learning. Students make posters, ppt's and projects and go for field studies. Science students adopt green areas and apply their knowledge of environment studies. To enhance innovative ideas and creativity of students, proper guidance and counseling helps students in building startup ideas.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	
	NIL

## 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools are used for effective learning processes. The institution has ICT enabled lecture halls with projectors, Intractive panels, visualizers and computers.

In addition to the traditional classroom teaching ICT enabled classrooms wi-fi are used. Faculty members use Intractive methods such as PPT with animations, pictures and video clips etc. Use of online resources like youtube, virtual labs are used to improve grasp of the subject matter. Whatsapp groups are used to stay connected with students and also to share information, address queries, clear doubts and make announcements. Teaching materials and instructions for conducting experiments are uploaded by faculty in advance. Other activities such test, projects, assignments are also done with the help of ICT tools. The library has E-resources to be used by students and faculty. All seminars and paper reading with ppt is done with the help of ICTtools. Webinars are also organized. Zoom meet classroom is used for extra classes.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<u>View File</u>

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

2.3.3.1 - Number of mentors	
47	

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	<u>View File</u>

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

65

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

## 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

#### 538

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

- 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.
  - Every year the orientation assembly is held in the college and students are made aware of the internal assessment evaluation criteria, rules of internal examinations and the university rules of examinations, both theory and practical exams. Students are also made aware of the curriculum policy document prepared by the college and displayed on the website.
  - Transparency and review of the internal assessment is available for students as they are shown their Marks and opportunity to review and improvement is provided to them.
  - Internal Assessment is displayed on the Department Notice Board to ensure transparency and students are told to approach their teacher for clarifications.
  - The attendance record, which is an important aspect of Internal Assessment, is also shown to students every month.
  - Retest facility is available for students who miss mid semester exams due to valid reasons.
  - The University rules permit students to apply for reevaluationin case students do not get passed marks.
     Students may apply for rechecking of the marks. Students may sit for improvement exam in case they wish to improve their scores. All these facilities require the students to pay fees to the university and fill in the requisite form in the allotted time.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	NIL

## 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Registrar internal assessment collects all grievances related to the internal examinations. All the grievances are divided according to various programs and given to the head of the department concerned. Keeping the time limit of two weeks efforts are made to allow the student to view the answer sheets and the evaluator tries to satisfy the student. In case the student merits extra marks a new marksheet is prepared duly signed and counter signed by the registrar for complete redressal of the grievances. These students may also approach their mentors for grievances related to internal assessment. The Psychology department's counseling cell provides free of cost counselling to students in case their grievances does not result in increase in marks. In case the students have a grievance regarding the assignment/project assigned to them. The teacher incharge has the authority to change the allotted topics of assignments within the preview of the syllabus so that the student gets the assignment of their choice. This helps the students to complete all assignment and projects with positive attitude thereby reducing stress level. Unless and until the students are satisfied and the registrar examination does not sign the redressed grievance the matter is not closed.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	NIL

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College is affiliated to Punjabi University and it offers various programs and courses. The College aims to ensure that the information with respect to the outcomes of each of the course is communicated clearly. The program specific outcomes with respect to each of the program offered is clearly communicated to the student through various means. The orientation programme helps student gaze the outcomes of the different program they have opted for. Further, each department of the college ensures that new students get familiar with outcomes associated with the course being offered by the department. Also, a detailed program specific outcomes report is available at the college website for

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prospective as well as admitted students. In our institution the course outcomes for all programmes are defined as per the norms of Punjabi University, Patiala. The college is affiliated to Punjabi University, Patiala. The syllabus for all programmes is displayed on the university website and students are expected to follow the same. The faculty members make the students aware ofcourse outcomes such as expected minimum pass percentage submission of regular assignments and practical for their subjects.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	NIL
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of learning outcomes and programme outcomes in academic and extra-curricular achievements are rewarded in the college. Annual prize distribution function and various departmental functions to honour the students who have achieved distinction in examination, assignments and projects. Students participate in various competition and activities like essay writing, quiz, paper reading etc. The college magazine publishes the articles written by students. In science department students adopt green areas and participate in environment club activities and farmer club to practice their course material.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	NIL

#### 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

798

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	NIL

#### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://smhsgcmohali.in/downloads/SurveyReports/StudentSatisfactionSurvey//Student%20Satisfaction%20Survey%202022-23.pdf

#### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

## 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

## 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	NIL

#### 3.2 - Innovation Ecosystem

## 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our Institution provides healthy atmosphere, Infrastructure, resources and confidence for the enhancement of the capacities and competencies of students and teachers in innovative research & creative activities. All innovative and extension activities are student centric. The activities are designed and conducted to nurture and nourish youth's minds and to transfer the knowledge from the resources to the students.

Educational tours are planned to provide a hand-on experience of the concepts, ideas or facts. Such programmes provide an exposure to the students and it further helps them in acquiring the desired knowledge in more practical way. Such trips give students an insight into the curriculum in a more positive way.

Various competitions like essay writing, poster making, debate, elocution etc. are organised to bring out the best of their talents. Workshops and seminars are conducted on ICT to hone

skills of the students. It raises their confidence and expands their horizons of learning.

Seminars/workshops/talks/conferences are organised by the institution so that different resources are provided for transfer of knowledge to the students.

Library is equipped with modern technology. Every year a considerable number of books are added to the library.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	NIL

## 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

## 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

18

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### 3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	3	.3	.1	[.]	l	- ]	Ho	W	m	an	V	Ph	$\mathbf{D}$	s r	e2	ist	ter	ed	l pe	r (	elis	gil	bl	<b>e</b> 1	tea	ch	er	· w	itl	hi	in	th	ıe	V	a	1
--	---	----	----	-----	---	-----	----	---	---	----	---	----	--------------	-----	----	-----	-----	----	------	-----	------	-----	----	------------	-----	----	----	-----	-----	----	----	----	----	---	---	---

0

File Description	Documents
URL to the research page on HEI website	NIL
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

## 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

## 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

## 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

18

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students of SMHS Govt. College, SAS Nagar, Punjab enacted number of programs and activities to celebrate significant days in the academic year. The clubs of the college such as NSS, NCC and Red

Ribbon organize activities related to community development such as Cycle rally on birth anniversary of Shaheed Bhagat Singh, environmental awareness drive, tree plantation, blood donation camps and all the clubs of the college ensures that students imbibe the idea of Plastic free campus.

The detailed report of the activities done to ensure continuous engagement of students with the community on various social issues are attached herewith.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	<u>View File</u>

- 3.4.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	<u>View File</u>
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

57

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

#### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

# 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

49

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.5 - Collaboration

## 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year

## 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	<u>View File</u>
Any additional information	<u>View File</u>
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

## 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

## 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

13

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Creation and enhancement of infrastructure is an ongoing process in the institution. Even though the college has been established for more than 40 years, it is able to cope up with the pressures of modern requirements of teaching learning in the institution. The college thrives on maintaining adequate infrastructure and other physical facilities in order to have sound teaching learning environment. There are 50 classrooms which are spacious and welllit equipped with furniture for students and faculty. The college proudly possesses its ICT enabled labs& classrooms which have been set up to teach effectively in order to enhance the students attention span in the class. There are four big lecture halls in the science block which are used for regular classes as well as for special lecture sessions by experts or other activities. The college advisory committee reviews the course requirements, students' needs, working condition of different equipment, apparatus and also requirement of repair or purchase of any device from time-to-time. In the session 2022-23 new infrastructure has also been added keeping in the mind the needs of the students. As our college is Model Degree College among the four colleges of the State the RUSA grant comes for construction, renovation and purchase of new equipment. Sitting spaces has been created both

#### inside the college building and outside within the college campus.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	NIL

## 4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sabrang Hall & Student Centre:-There is a student centre which is used for organizing different events or celebrating National days. Academic and students activities are organized in the main auditorium referred to as the Sabrang hall, which is quite spacious and ventilated and can accommodate approximately 1000 students at a time.

Sports Facilities:-The entire college campus is spread over area of 27.8 acres of land with approximately 8 acres of land dedicated to sports ground. The college has well-equipped indoor and outdoor sports facilities. There is a multipurpose hall where portable badminton courts and table-tennis tables can be set up effectively. The college has an open stage and big ground spread in a wide stretch with an athletics track. There is a gym in the upper floor of the multipurpose hall. There are athletics track, Shooting range, indoor gym and outdoor gym for the students.

Fine arts, Music & Other Cultural Activities:-Fine arts department prepares the students for different painting and poster competitions. Music Vocal & Instrumental training is given to the students. They are also prepared for different competitions in Youth festival such as plays, skit, dance, mime etc. Literature department of English, Hindi and Punjabi prepared students for various debates, declamation and poetry contests

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	NIL

## 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

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#### 20

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

#### 56.16

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

#### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library was established with humble collection of books. The present block has been extended, modernized and updated over the years. Library of the college was automated using E-Granthalaya ILMS software. The Nature of automation is Partial and its Version is eG3. Year of automation: 2020-21. But under the directions of the Director higher Education, the library automation during the year 2022-23 is switched over to KOHA LIMS. The complete database of library collection and OPAC is fully functional. Further, the library has NList subscription that provides free access to e journals, e books and other academic databases. The students are also encouraged to visit and utilize this facility and access books and journals. In addition to this

technical processing Module for new purchases (Data-entry, barcode generations and pasting) and circulation module for issue and returns of books to the readers have been initiated with KOHA software. Access to journal to all stake holders has been made available. Our college magazine for the year 2022-2023 MAULSARI has been published.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	NIL

# 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 0.45

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

## 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

58

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

#### IT facilities

The College Campus is equipped with 11 high speed broadband connections on optical fibre cable with Wi-Fi optical network technical of bandwidth upto 100 mbps.

Website:-College website is dynamic and updated frequently as and when required concerned departments are updating their contents on their own. Important academic and administrative information is outstretched via website to students, parents, faculty and citizens. Various online application forms are made available to students.

e-surveillance:-For paper vigilance college campus is equipped with approximately 40 CCTV cameras, which covers every necessary area like college entrance & exit, all corridors, class rooms, labs, library etc. ICT enabled classrooms, computer labs & Seminar hall:-

- Each department have one smart class room equipped with smart board.
- 3 Computer labs for I.T Students having approx.,75 computer systems fully updated with new version of windows and other necessary hardware.
- A newly built seminar hall with latest peripherals like mic & interactive smart board.

#### I.T facility for administration & faculty:-

 Different I.T facilities viz. projectors with screen, printers with scanners, photocopier machines, microphone systems and speakers etc. are available in the college and are effectively used for official work and academic purposes.

• Apart from computer labs, PC's with newly upgraded version of hardware and softwareare used by various departments and administration to ease the work load and generate the maximum potential.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	NIL

#### **4.3.2 - Number of Computers**

#### 76 COMPUTERS

File Description	Documents
Upload any additional information	<u>View File</u>
List of Computers	<u>View File</u>

## **4.3.3** - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

#### 4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

59.42

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Lawns, Water Supply & Rain Water Harvesting:-Under beautification Head of renovation component of RUSA grant Green lawns were made in front of main building. Barbed wire was installed for peacock preservation. A submersible pump has been installed to deal with water scarcity problem as we had lot of grievances from students regarding water supply. Rain Water Harvesting Project is installed on all the buildings including (Administrative Block, Science Block and IT Block) by Soil And Conservation Department, Punjab under RUSA grant for Model Degree College.

The college has requested Punjabi University Patiala for a new unit of BCA and inspection has been successfully done by the University for the above. To fulfill the requirements of the university as per their norms a new computer lab with 20 computers and updated equipment for providing access to software packages such as Python, Java, C, C++ etc, has been installed in a college with a capacity of 30 students in GCMSIP.

Cafe & Documentation Centre:-There is book shop and photocopy unit providing services to the students as per their requirements like various job forms, project files, Internet cafe etc.

Girls Common Room:-It has been created. Furniture and fixture was purchased for renovation of girls common room under RUSA equity grant. Vending Machine, Water cooler and Racks have been installed in girls common room.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	NIL

#### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

## 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

## 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

651

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

## 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

## 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

93

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://gcmohali.ac.in/downloads/NAAC/sssr /2023/5/5.1.1-photo-proofs.pdf
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

## 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

## 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>

#### **5.2 - Student Progression**

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student placement during the year (Data Template)	<u>View File</u>

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

20

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	<u>View File</u>
Details of student progression to higher education	<u>View File</u>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

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# 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	<u>View File</u>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

#### 5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

37

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There is no student council or any similar body as university does not permit. But there is proper representation of students in various academic and administrative committees. Students form an integral part of the various subject societies such as English Literary Society, Science Club, Commerce society etc. as their Presidents, Secretaries and members. The students are editors of the college magazine Maulsari and they also help in maintenance of the wall magazines of various departments. Further, there is a Students' Council in which students are selected from across the departments. These students participate actively in organizing and managing curriculum and extra-curriculum activities all year round.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	<u>View File</u>

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## **5.3.3.1 -** Number of sports and cultural events/competitions in which students of the Institution participated during the year

120

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

#### **5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college is a registered body. College Principal is Patron- Chief. Its function is to make a strong bond between the college and its old students. It consists of The Patron, Executive Committee, and The General Body. The administrative body of the association comprises-The President,

the general secretary, and the treasurer. Other members of the faculty who are also old students of the college are active. The administrative body holds meetings from time to time, evolves policies regarding the working of the association, and makes valuable contributions by interacting with students. Students are also sensitized to the needs of the institution and are also made aware of their responsibilities, towards the same. The college has a registered Alumni Association, which has 350 members. The association primarily assists the college in maintaining green spaces and has adopted a park known as OSA Park, for which the association is responsible for beautification and preservation. Alumni members provide academic aid to deserving students in the form of free books and scholarships. Students who have graduated can join the association for Rs. 200.

File Description	Documents
Paste link for additional information	https://smhsgcmohali.in/Alumni
Upload any additional information	<u>View File</u>

## **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<u>View File</u>

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

SMHS Government college, S.A.S Nagar (Mohali) envisions a lifeoriented education that equips students to is the messenger of change and assist their development for later stages of life. A continuous up graduation of all the resources is ensured to mould the young minds so that they can acquire sound knowledge and become capable of facing all the challenge of that life has to offer.

Aspire for truth the colleges motto in circulates value ointegrityty, patriotism and love for global peace.

For all the round holistic development of the students the college empowers students from every section of society to achieve academic excellence cultural enrichment and employability.

The principal of the college being the administration, financial and academic head deputes the college council to participate in the decision making process in the decision making process in which all the senior most faculty members participate and mutually contribute towards the final decision.

College Mission aims to promote for value based education, skill development andholistic development of students through academic pursuits and making them more employable and knowledgeable.?????? The vision and mission of the college is displayed on the website.

File Description	Documents
Paste link for additional information	https://smhsgcmohali.in/VisionMission
Upload any additional information	<u>View File</u>

- 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management.
- 1. The effective leadership is visible in various practices such as decentralization and participative management.
- 2. The principal of the college being the administration, financial and academic head deputes the college council to participate in the decision making process in which all the senior most faculty members participate and mutually contribute towards the final decision.
- 3. The college follows decentralization and participative management in academics and Administration being transparent to receive the optimum results. The college enjoys autonomy in the day to day running of various programmes under the norms of Punjabi University, Patiala and the State Government rules are applicable to the administration and financial aspects of the college. The various academic and administrative committee, clubs and associations are established toadminister various initiatives undertaken by the college.

File Description	Documents
Paste link for additional information	NIL NIL
Upload any additional information	<u>View File</u>

#### 6.2 - Strategy Development and Deployment

#### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The IQAC suggests and executes various activities to enhance the quality of teaching learning process. IQAC has undertaken several projects like Rain Water Harvesting system to upgrade ground water level, organic farming, Vermi Composting putting up a submersible to counter water shortage and provide clean and potable water to the students, putting up barbed wires across the allotted green areas in the college reserved for peacocks and more.

Rain Water Harvesting System is one of the most ambitious projects so far. IQAC suggested its construction in the meeting dated 21 Jan, 2023 and the plan was approved by the Coordinator and members of the committee. This had to be planned and executed with the help of The Govt. Department of Soil and Water Conservation, Punjab. The Department of Soil and Water Conservation madeseveral visits to the college to look for the right place for the system. After surveying the land, they sent a graphic plan along with the estimated costs. The funds for the project were provided under the RUSA grant.

All work was done under the supervision of the teacher in-charges who were assigned for the task by the Principal and the project got successfully completed in the current session only.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	NIL
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

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The college is a unit of the Punjab Government, so the appointments of the faculty (regular) are done by the PPSC (Punjab Public Service Commission) and the Service rules are laid down by the Punjab Government. The other two categories of Part timers and Guest faculty are appointed by the college Principal along with a panel of Experts and Govt. nominee through a fair interview with due approval of the DPI (Punjab) and the affiliating University. The vacant posts are announced in national news-papers before the beginning of the procedure of recruitments.

The Principal is the head of the institution. Subject Departments have the senior most teacher as the head of the dept who allots departmental duties. Committees are made by the Principal for getting work done. The Staff Council, Registrar (Exams), Bursar, IQAC, RUSA wing, Library, PTA, NSS, NCC, Red Ribbon Club, Placement Cell, OSA are important organs of the college. Self financed courses and Add on courses are managed by their coordinators chosen by the Principal. Office Superintendent, clerical and lab staff and Class IV employees provide all required help.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the institution webpage	https://smhsgcmohali.in/
Upload any additional information	<u>View File</u>

<b>6.2.3 - Implementation of e-governance in</b>
areas of operation Administration Finance
and Accounts Student Admission and
Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user inter faces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

#### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college as an institution is firmly committed to the larger wellbeing of all its employees, Teaching or Non-teaching.

Institution endorses a number of initiatives- teaching staff is encouraged to enhance their academic knowledge content and move towards a constructive framework of student centric teaching learning. Various FDP opportunities are provided to the teachers. Non teaching staff is trained in computer applications appropriate to their line of work.

• Welfare Measures: The institution has implemented a variety of welfare measures. It provides insurance scheme for both teaching and non-teaching along with Retirement benefits in the form of CPF, NPS and encashment of earned leaves. The college also provides Medical Leave, Maternity and Paternity leave as per Punjab Government rules. The college also has crèche for the welfare of the children of teaching and nonteaching faculty.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	<u>View File</u>

## 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

## 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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15

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

## 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<u>View File</u>
Reports of Academic Staff College or similar centers	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz.,	
Orientation / Induction Programme, Refresher Course, Short Term Course during the ye	ear

24

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The Annual Confidential Report is the performance indicator of the teachers and non teaching staff. It also reflects the active participation of a teacher in both the academic and administrative activities are appraisal system of the staff to evaluate their performance in various activities comprises of the Performa provided by the Government of Punjab, Higher Education Department. It is collected on regular basis at the end of the academic year.

Conveners of various societies and teachers in charge of all the activities submit an annual report to the Principal. The college's non -teaching staff is made up of a diversified support team that serves its backbone in the administrative and accounting personal, laboratory staff, library employees and housekeeping staff is all included in this. In a report of the college, the non-teaching staff performance is documented in terms of the professional development courses they attended.

Promotions from Assistant Professor to Associate Professor and then to Professor are based on UGC guidelines. The Principals are appointed on the basis of seniority.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	<u>View File</u>

#### **6.4 - Financial Management and Resource Mobilization**

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6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college gets external and internal audits conducted regularly. There are two types of funds in the college. One, that are provided by the government (state and centre) and other which are collected from students, teachers, and other non-government sources.

- 1. Funds in the PTA are contributed by parents and teachers and there are funds with the society for ICT promotion and Hospitality and Tourism Department. An internal audit is conducted by a team of CAs that are hired by the college to perform the task. For the session 2022-23, professionals are in the process of completing the task.
- 2. An external audit of the funds of RUSA for the session 2022-23 was conducted on 20\05\2023.
- 3. A very small fraction of the university fee paid by the students is kept as college fund. Fee for practicals, id card and 25 more kinds of funds fall under Amalgamated Funds. An external audit is conducted by the dept. of the Accountant General to verify the compliance. The last audit pertaining to govt. side was done in 2019. Further, audit wef 2019 is awaited from the respective department.

The unspent amount is carried forward to the next financial year.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	<u>View File</u>

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

6433103

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college generates capital by utilizing its resources and use the money for the development of the college by improving and adding to the existing infrastructure so as to provide better facilities to the students.

The college grounds are spacious and much in demand by athletes and other sports persons. They request its use for tournaments or for practice and are ready to pay for this. So, on holidays and in the evenings when the college students are not using the grounds, they are used by others trustworthy individuals. The Auditorium too is used for meetings. Our beautiful campus was also used for the shooting of a feature film for a day for which the college charged a nominal fee. All this money is contributed in a common bank account of the PTA fund. The college incurred an income of Rs. 70,600 in 2022-23. Rent of Rs 72000 pa is charged from the OBC for their ATM. Further, there are College FDs that generate annual interest. This year an interest of Rs. 5,14, 300 was added to the PTA account from FDs and the FDs were reinvested. PTA fund of Rs 2500 was charged per student for 2022-23.

File Description	Documents
Paste link for additional information	NIL.
Upload any additional information	<u>View File</u>

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) plans, guide and monitors the Quality Assurance and Quality Enhancement activities of the

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college. It has contributed significantly for achieving the institute's vision and mission. The academic and administrator audits are done in routine by internal and external agencies to maintain the quality of education and overall performance of the college. Principal and Registrar, Examinations conduct internal academic audit whereas DPI Colleges, Punjab and DPI Registrar Examination, Punjabi University are the external agencies which visit to perform academic audit. Bursar in the college performs the administrative audit internally and DPI and government certified chartered accountants are invited to conduct administrator audit. The IQAC cell monitors the progress of these audits. Based on the reports received from the audits, the IQAC drafts a blue print of the activities to be conducted throughout the session to ameliorate the institutions functioning.

TheIQAC continuously reviews and takes steps to improve the curriculum structure, teaching methodology, evaluation and learning outcomes. The Academic calendar is prepared in advance, as directed by Punjabi University, Patiala, which is displayed and circulated to the faculty and students in order to be strictly followed. Admission to various programmes, summer and winter vacations, Mid-semester tests, examination schedule are notified in the Academic Calendar.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC is active through out the year and keeps on providing assessment and suggestions for improvement. The house exams and tests are evaluated and remedial classes are arranged for weak students and the meritorious students. For the teachers new courses are arranged so that they can better guide the students.

Incremental improvements is ensured by various tests and practical and vocational classes. Achievement are duly rewarded at prize distribution functions. Further, meritorious students are provided scholarships.

File Description	Documents
Paste link for additional information	<u>NIL</u>
Upload any additional information	<u>View File</u>

# 6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

#### A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution educates its employees and students about the importance of gender equity and the impact of bias and discrimination. The college has always prioritized creating a culture of respect, inclusivity, and equality, where all individuals feel valued and supported regardless of their gender or any other characteristic. Prof. Amritpal Singh attended a workshop on 'Advocating for Gender Equality: Role of Men and Boys' organised by the Department Cum Centre for Women's Studies and Development in collaboration with the Consulate General of Canada in Chandigarh at Panjab University from January 18-20, 2023. After the workshop, the professor shared his learnings with the students

to raise their awareness and understanding of the topic. Women's Day was celebrated on 07-03-2023 in which a paper-reading competition was held and both boys and girls actively participated in the celebration. On 18-04-2023, Government College Retired Teachers Association members: Dr Gurjant Singh (General Secretary), Prof Mukesh Sharma (Secretary Finance) and Prof Ramesh Kango (Executive Member, Secretary Chandigarh Unit) presented scholarship cheques to 22 deserving students, among which 11 were girls and 11 were boys. In communicating about measures for promotion of gender equity, emphasis is laid on using a professional tone and avoiding discriminatory language or assumptions.

File Description	Documents
Annual gender sensitization action plan	https://gcmohali.ac.in/downloads/NAAC/sssr /2023/7/Criterion-VII.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gcmohali.ac.in/downloads/NAAC/sssr /2023/7/Criterion-VII.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college is dedicated to implementing a meticulous waste management process from its genesis to its final disposition. Numerous waste receptacles have been strategically placed throughout the campus for the purpose of solid waste collection.

These bins are regularly emptied, and the biodegradable waste is then funnelled into compost pits where it decomposes over time. In an effort to produce nutrient-rich natural fertilizer and biofertilizer, all biodegradable matter collected on campus, including that from the ground, college parks, waste bins, bushcutters and lawn-mowers, is placed in these pits. The campus maintains a comprehensive drainage system to ensure proper liquid waste management. The waste management protocols are such that the college generates no chemical, biomedical or radioactive debris. The quantity of electronic waste produced is marginal, as the waste management committee collaborates to repair any malfunctioning equipment. Only items completely beyond repair and furniture waste are sold to vendors for recycling. Most importantly, emphasis is laid on educating students about the importance of waste reduction and adopting proper waste management practices for a greener and cleaner environment. The college encourages the staff and students to use reusable water bottles and make carry bags out of old and discarded clothes.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.1.5 - Green campus initiatives include

## 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles

- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	<u>View File</u>

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information:

B. Any 3 of the above

## Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has been making concerted efforts to provide an environment that is inclusive, tolerant, and harmonious towards diverse groups. These efforts serve as the foundation for a just and equitable society that is inclusive of all individuals. The planning and execution of curricular, co-curricular and extracurricular activities reflect diverse perspectives, fostering understanding, and respect for different cultures and experiences. The college actively admits students from underrepresented groups and provides various resources and support that are tailored to the needs of diverse populations, such as students from other states, first-generation students, OBC, SC and ST students, and low-income students to help these students succeed. The students are familiarised with different Government policies, fellowships and scholarships meant for different categories to boost their academic careers. The college seeks feedback from the students to identify areas that need improvement and adjust policies and initiatives to better support the diverse community. Furthermore, the college hosts events where different cultures can be showcased and celebrated. At the college, an inclusive environment is provided not just for the students, but also for the teaching and non-teaching staff. To celebrate Labour Day, Principal, Prof. Harjeet Gujral, shared a cup of tea with the non-teaching staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In today's globalized world, understanding and upholding constitutional obligations and values is an essential part of being an informed and responsible citizen. The college plays a vital role in sensitizing students and employees to their constitutional obligations, rights, and duties. Through academic programs and extracurricular activities, the college provides a comprehensive understanding of the Indian Constitution and its values. This knowledge helps students and employees develop a sense of responsibility towards the society they live in and translate it into meaningful actions. Preparing students to become responsible citizens involves instilling in them a set of values, rights, and duties that they should uphold. These values include integrity, respect for diversity, empathy, and social responsibility. Students should also be aware of their rights, such as the right to free speech, and note their corresponding duties, such as upholding the law. It is vital to recognize that citizenship comes with important responsibilities, including defending the Constitution, resisting extremist ideologies, and building awareness of individual rights and responsibilities. By imbuing these principles in students, we can better prepare them to become responsible and engaged citizens in a rapidly changing world.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://gcmohali.ac.in/downloads/NAAC/sssr /2023/7/Criterion-VII.pdf
Any other relevant information	https://gcmohali.ac.in/downloads/NAAC/sssr /2023/7/Criterion-VII.pdf

7.1.10 - The Institution has a prescribed code

B. Any 3 of the above

of conduct for students, teachers,
administrators and other staff and conducts
periodic programmes in this regard. The
Code of Conduct is displayed on the website
There is a committee to monitor adherence to
the Code of Conduct Institution organizes
professional ethics programmes for
students, teachers, administrators
and other staff 4. Annual awareness
programmes on Code of Conduct are
organized

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	<u>View File</u>

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates and organizes a wide range of national and international commemorative days, events, and festivals. These events create a sense of community spirit and promote unity, diversity, and cultural awareness among students, faculty, and staff. The celebrations range from observing national holidays such as Independence Day, Republic Day, Martyrdom Day of Shaheed Bhagat Singh and Gandhi Jayanti, to international events, including Earth Day, World AIDS Day, World Red Cross Day, World Ozone Day, Women's Day and International Yoga Day. Celebrating all festivals (Diwali, Teej, Lohri, Baisakhi, Basant Panchami, etc.) in college is a significant and enriching experience for students. Festivals provide opportunities for students to connect with their heritage, learn about different cultures, and build relationships with other students. Festivals also help students break free from their daily routines and engage in activities that foster creativity, self-expression, and team-building. Celebrating diverse festivals helps promote cultural awareness, sensitivity, and respect among students, fostering a sense of inclusivity and acceptance on campus. Other than these, college festivals provide

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students with a platform to showcase their talent, build confidence, and network with peers.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

#### Best Practice No. 1

- 1. Title: Constructing Rainwater Harvesting System
- Objective:Collect and store rainwater, rather than allowing it to runoff.
- 3. The Context:Punjab's first government college to get this system under the aegis of the Soil and Conservation Department, Punjab.
- 4. The Practice: Steps: Selecting areas, designing filtration and storage systems, and regular maintenance.
- 5. Evidence of Success:Optimum collection and storage of rainwater for later use, reduced demand for potable water on campus.
- 6. Problems Encountered and Resources Required: The only complication was selecting location and size of the system. Resources: Government approval, funding, expert consultation, pipes, pumps, fittings, filtration-storage systems, maintenance and cleaning.

#### Best Practice No. 2

- 1. Title: Upliftment and Empowerment of Girl Students
- Objective:Promote gender equality, provide equal opportunities for education and employment, develop leadership skills, and create a safe-supportive learning environment.
- 3. The Context: The college creates a safe and inclusive environment that provides protection against gender-based

violence.

- 4. The Practice: Installing sanitary napkins vending machines in girls' washrooms, organising awareness lectures and self-defence workshops.
- 5. Evidence of Success: Girls developed self-confidence, physical strength, a sense of empowerment, understanding of personal hygiene, health, and well-being.
- 6. Problems Encountered and Resources Required: Designing programs that appeal to all participants is challenging. Resources: funding, infrastructure, trained staff or volunteers, and partnerships or consulting/inviting experts, other organizations or community groups.

File Description	Documents
Best practices in the Institutional website	https://gcmohali.ac.in/downloads/NAAC/sssr /2023/7/Criterion-VII.pdf
Any other relevant information	https://gcmohali.ac.in/downloads/NAAC/sssr /2023/7/Criterion-VII.pdf

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is renowned for its beautiful and well-maintained campus. The campus is home to a variety of flora and fauna, including trees, gardens, and wildlife (particularly peacocks). The college takes pride in its commitment to sustainability and green initiatives, and its campus is a shining example of these values. Students can enjoy a peaceful and serene atmosphere while exploring the campus or studying in its many outdoor spaces. The college has its own budding Young Farmers Club. The students have been given the charge of looking after the plantation. Students have the opportunity to contribute to the mission of their club by participating in various activities related to agriculture, such as digging pits for trees, afforestation, and setting up organic gardens. Students actively participated in making beds for organic farming in the girls' hostel. Through their involvement in Young Farmers Clubs, students have developed a deep appreciation and understanding of the importance of sustainable farming practices and the role of agriculture in our society. The college campus boasts a significant number of trees, including approximately 400 trees within the mini-forest area and 393 numbered, mature trees.

#### Altogether, the campus is home to roughly 800 mature trees.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.3.2 - Plan of action for the next academic year

The college is committed to enhancing its facilities and infrastructure, as well as its environmental sustainability efforts and commitment to accessibility and inclusivity. The college proposes the following plan for the next academic year:-

- 1. The college aims to obtain accreditation from the National Assessment and Accreditation Council (NAAC).
- 2. The college aims to increase the gross enrolment ratio for the session 2023-24.
- 3. The college plans to generate additional income through a Vermicomposting project.
- 4. The college intends to paint the outer walls of the girls' hostel building.
- 5. The college plans to pave a path from the Punjabi Department to the canteen.
- 6. The college plans to renovate washrooms to make them more accessible for persons with disabilities.
- 7. The college plans to build a path from the OSA park to the girls' hostel building.